QAT Policy P037
Refund Policy for Domestic Students Enrolled in VET FEE-HELP Enabled Courses

1. Withdrawal from a VET Unit of Study/VET Course of Study

Students of Australia Moreton Education Group Pty Ltd trading as Queensland Academy of Technology who wish to withdraw from a VET unit of study or VET course of study must notify QAT in writing and complete the VET-FEE HELP Student Withdrawal Form and Special Consideration Form (under special circumstances), which are available at reception on QAT’S website (www.qat.qld.edu.au).

2. Refunds – Students who are eligible for VET FEE-HELP assistance

This section is applicable to domestic students who are Australian citizens or permanent humanitarian visa holders (who are resident in Australia for the duration of the VET unit of study) enrolled in a VET FEE-HELP enabled course offered by Queensland Academy of Technology.

In the event of a student withdrawing from a VET unit of study on or before the census date for that unit of study:

- 100% of tuition fees paid for that unit will be refunded to the student; and
- The student will not incur a VET FEE-HELP debt.

In the event of a student withdrawing from a VET unit of study after census date for that unit of study:

- no refund is applicable; and/or
- The student will incur a VET FEE-HELP debt.

For information about provider default and other instances whereby students are entitled to a refund, please read in conjunction with QAT’s Statement of VET Tuition Assurance (available on the QAT website and upon request at the school).

3. Refunds – Students who are not eligible for VET FEE-HELP assistance

This section is applicable to domestic students who are permanent residents (who are not permanent humanitarian visa holders who are resident in Australia for the duration of the VET unit of study) and New Zealand citizens enrolled in a VET FEE-HELP enabled course offered by Queensland Academy of Technology.

In the event of a student withdrawing from a VET unit of study on or before the census date for that unit of study 100% of tuition fees paid for that unit will be refunded to the student.

In the event of a student withdrawing from a VET unit of study after census date for that unit of study no refund is applicable.

For further information about refunds for full-fee paying students, please read in conjunction with QAT Policy P024 – Domestic Student Refund Policy.

4. Payment of Refunds

Refunds will be paid within 30 days of the census date of the VET unit of study to which the withdrawal applies.
5. **Special Circumstances**

A student who withdraws after the census date for a VET unit of study may apply for special consideration in line with the *Student Review Procedures for Re-crediting a FEE-HELP Balance*.

6. **Publication**

This refund policy will be made available to students and persons seeking to enrol with Queensland Academy of Technology by publication on Queensland Academy of Technology’s website (www.qat.qld.edu.au). This refund policy will also form part of enrolment information.